

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: October 19, 2005

Division: Monroe County

Bulk Item: Yes XX No

Department: Fixed Asset Surplus

Staff Contact Person: Divina D. Speer

AGENDA ITEM WORDING: Approval to remove surplus equipment from inventory via disposal.

ITEM BACKGROUND: See attached schedule

PREVIOUS RELEVANT BOCC ACTION: N/A

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATIONS: APPROVAL RETROACTIVE TO SEPTEMBER 30, 2005

TOTAL COST: N/A

BUDGETED: Yes No

COST TO COUNTY: N/A

SOURCE OF FUNDS: N/A

REVENUE PRODUCING: Yes No **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty

Risk Management

DIVISION DIRECTOR APPROVAL:


(KEVIN MADOK, Assistant Finance Director)

DOCUMENTATION: Included Yes Not Required

DISPOSITION:

AGENDA ITEM #

Revised 2/05

Board of County Commisioner
October 19, 2005

SCHEDULE OF SURPLUS ITEMS		ITEM BACKGROUND	AMOUNT		BOCC ACTION
County ID #	Description		Original Value	Estimated Present Value	
1 3636 (1439-303)	1989 Ford Ambulance	beyond economical repair	\$36,509.00	\$100.00	advertise for bid
2 0101-013	14" color monitor	beyond economical repair	\$2,005.95	\$0.00	remove from inventory and dispose
3 0800-433	Router	beyond economical repair	\$1,061.45	\$0.00	remove from inventory and dispose
4 1807-104	Hub	beyond economical repair	\$2,155.04	\$0.00	remove from inventory and dispose
5 0803-100	Computer	beyond economical repair	\$1,045.00	\$0.00	remove from inventory and dispose
6 2918 (0800-542)	Computer	beyond economical repair	\$1,130.00	\$0.00	remove from inventory and dispose
7 0901-211	Computer	beyond economical repair	\$2,137.00	\$0.00	remove from inventory and dispose
8 0901-227	Computer	beyond economical repair	\$2,373.00	\$0.00	remove from inventory and dispose
9 0901-229	Computer	beyond economical repair	\$2,373.00	\$0.00	remove from inventory and dispose
10 0901-256	Computer	beyond economical repair	\$1,931.00	\$0.00	remove from inventory and dispose
11 0901-257	Computer	beyond economical repair	\$2,024.00	\$0.00	remove from inventory and dispose
12 0901-287	Computer	beyond economical repair	\$1,126.00	\$0.00	remove from inventory and dispose
13 1198 (0901-275)	Computer	beyond economical repair	\$1,884.00	\$0.00	remove from inventory and dispose
14 1458 (0903-635)	Mower	beyond economical repair	\$2,396.00	\$0.00	remove from inventory and dispose
15 0977-070	Igloo Oil Recycler	beyond economical repair	\$2,145.00	\$0.00	remove from inventory and dispose
16 1295 (0903-701)	Ice Machine	beyond economical repair	\$2,289.00	\$0.00	remove from inventory and dispose
17 14130222	Radio	beyond economical repair	\$1,273.35	\$0.00	remove from inventory and dispose
18 1440-156	Hurst Cutter	beyond economical repair	\$2,353.00	\$0.00	remove from inventory and dispose
19 1440-157	Airbag	beyond economical repair	\$1,495.00	\$0.00	remove from inventory and dispose
20 1440-196	Radio	beyond economical repair	\$1,067.93	\$0.00	remove from inventory and dispose
21 14130223	Radio	beyond economical repair	\$1,273.35	\$0.00	remove from inventory and dispose
22 1431-306	Hose Reel	beyond economical repair	\$2,255.40	\$0.00	remove from inventory and dispose
23 1434-195	Airbag	beyond economical repair	\$1,495.00	\$0.00	remove from inventory and dispose
24 1415-063	Ultralite II	beyond economical repair	\$1,343.00	\$0.00	remove from inventory and trade
25 1425-182	Mitsubishi TV	beyond economical repair	\$1,400.00	\$0.00	remove from inventory and dispose
26 1437-411	Waterous Pump	beyond economical repair	\$1,923.00	\$0.00	remove from inventory and dispose
27 1437-432	Yamaha Generator	beyond economical repair	\$1,163.88	\$0.00	remove from inventory and dispose
28 1432-088	Akron Deluge Monitor	beyond economical repair	\$2,000.00	\$0.00	remove from inventory and dispose
29 1432-149	Extricator	beyond economical repair	\$1,138.50	\$0.00	remove from inventory and dispose
30 1432-191	Airbag	beyond economical repair	\$1,895.00	\$0.00	remove from inventory and dispose
31 1432-323	Combination Tool Kit	beyond economical repair	\$3,562.50	\$0.00	remove from inventory and dispose
32 1432-355	Pack Hammer	beyond economical repair	\$2,195.00	\$0.00	remove from inventory and dispose
33 1438-329	Skid Tank	beyond economical repair	\$1,896.00	\$0.00	remove from inventory and dispose
34 3210-220	Waterous Pump	beyond economical repair	\$4,337.51	\$0.00	remove from inventory and dispose
35 3210B218	Rescue Tool	beyond economical repair	\$4,950.90	\$0.00	remove from inventory and dispose
36 1426-198	Radio	beyond economical repair	\$1,042.66	\$0.00	remove from inventory and dispose
37 2401-294	Computer	beyond economical repair	\$2,600.95	\$0.00	remove from inventory and dispose
38 2401-341	Computer	beyond economical repair	\$1,310.00	\$0.00	remove from inventory and dispose
39 2401-369	Computer	beyond economical repair	\$1,263.00	\$0.00	remove from inventory and dispose
40 2401-384	Computer	beyond economical repair	\$1,295.58	\$0.00	remove from inventory and dispose
41 2466 (0201-219)	HP Color Printer	beyond economical repair	\$5,199.99	\$0.00	remove from inventory and dispose
42 4009 (0202-475)	Switch	beyond economical repair	\$2,340.00	\$0.00	remove from inventory and dispose
43 4017 (0202-532)	Monitor	beyond economical repair	\$231.00	\$0.00	remove from inventory and dispose
44 0202-532-001	Computer	beyond economical repair	\$1,335.00	\$0.00	remove from inventory and dispose
45 4201 (141602-2)	Battery Charger/Tester	beyond economical repair	\$1,336.45	\$0.00	remove from inventory and dispose
46 2541 (0202-498)	Computer	beyond economical repair	\$231.00	\$0.00	remove from inventory and dispose
47 0202-498-001	Computer	beyond economical repair	\$1,335.00	\$0.00	remove from inventory and dispose
48 3072 (0202-534)	Computer	beyond economical repair	\$231.00	\$0.00	remove from inventory and dispose
49 0202-534-001	Computer	beyond economical repair	\$1,394.00	\$0.00	remove from inventory and dispose
50 3081	ADIC Tape Subsystem	beyond economical repair	\$5,735.00	\$0.00	remove from inventory and dispose
51 3085	Netsrver	beyond economical repair	\$4,399.00	\$0.00	remove from inventory and dispose
52 0901-228	Computer	beyond economical repair	\$2,373.00	\$0.00	remove from inventory and dispose
53 1209 (0901-288)	Computer	beyond economical repair	\$1,058.00	\$0.00	remove from inventory and dispose
54 2600-116	Computer	beyond economical repair	\$2,049.00	\$0.00	remove from inventory and dispose
55 2600-844	Microfilm Reader	beyond economical repair	\$1,780.24	\$0.00	remove from inventory and dispose
56 2600-974	Computer	beyond economical repair	\$1,029.61	\$0.00	remove from inventory and dispose
57 2605-036	Computer	beyond economical repair	\$1,058.00	\$0.00	remove from inventory and dispose
58 2608-021	Computer	beyond economical repair	\$3,016.06	\$0.00	remove from inventory and dispose
59 2608-056	Computer	beyond economical repair	\$1,917.00	\$0.00	remove from inventory and dispose
60 2608-079	Computer	beyond economical repair	\$1,965.00	\$0.00	remove from inventory and dispose
61 2600-874	Computer	beyond economical repair	\$1,301.00	\$0.00	remove from inventory and dispose
62 2600-904	Computer	beyond economical repair	\$2,684.00	\$0.00	remove from inventory and dispose
63 2600-916	Computer	beyond economical repair	\$3,540.00	\$0.00	remove from inventory and dispose
64 2608-081	Computer	beyond economical repair	\$1,965.00	\$0.00	remove from inventory and dispose
65 4991 (0500-878)	Computer	beyond economical repair	\$2,132.27	\$0.00	remove from inventory and dispose
66 1083 (0500-773)	Validator	beyond economical repair	\$2,522.00	\$0.00	remove from inventory and dispose
67 1074 (0500-857)	Printer	beyond economical repair	\$3,894.00	\$0.00	remove from inventory and dispose

Board of County Commissioner
October 19, 2005

SCHEDULE OF SURPLUS ITEMS		ITEM BACKGROUND	AMOUNT		BOCC ACTION
			Original	Estimated	
County ID #	Description		Value	Present Value	need approval to-
68 4490 (1001-586)	Laptop Computer	beyond economical repair	\$2,559.00	\$0.00	remove from inventory and dispose
69 3850 (1001-596)	Computer	beyond economical repair	\$1,866.00	\$0.00	remove from inventory and dispose
70 4595 (1401-591)	Computer	beyond economical repair	\$1,052.00	\$0.00	remove from inventory and dispose
71 4596 (1401-604)	Computer	beyond economical repair	\$1,875.00	\$0.00	remove from inventory and dispose

**MONROE COUNTY
INVENTORY DELETION REQUEST**



TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: Peter Lubert
Fire & Rescue

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
3636 (1439-303)	1FDKE30MXKHC33995	1989 Ford Ambulance	\$36,509.00	\$100.00

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXXX

APPROVAL TO ADVERTISE FOR BIDS.

APPROVAL TO REMOVE FROM INVENTORY.

APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

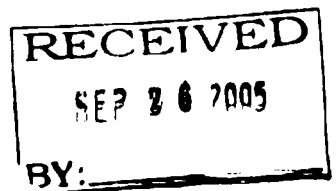
REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME

CLARK MARTIN



MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: KEN PERRYMAN

DATE _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0101-013	70853	14" color monitor	6/9/93	\$2005.95/\$0
0800-433	7ZMVFDddf8	Router	8/31/98	\$1061.45/\$0
1807-104	7WLR090595	Hub	1/23/98	\$2155.04/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Broken – Beyond economical repair _____

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: Debbie Frederick
DEBBIE FREDERICK

TECHNICAL SERVICES APPROVAL: _____

PRINT NAME: Ken Perryman
KEN PERRYMAN

Here in Tech Services
maria Guerra
9-22-05

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #3
Property Clerk, Finance Dept.

FROM: Maria Guerra
Monroe County Technical Services

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0803-100	7V9N201	Computer	9/25/00	\$1045.00/\$0
2918 (0800-542)	7NRFT01	Computer	9/05/01	\$1130.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

 APPROVAL TO ADVERTISE FOR BIDS.
XXXX **APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.**
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL:

PRINT NAME:

Debbie Frederick 9/22/05
DEBBIE FREDERICK

TECHNICAL SERVICES APPROVAL:

PRINT NAME:

Lisa Druckemiller 9/22/05
LISA DRUCKEMILLER

Monroe County Technical Services
Maria Guerra
9-16-05

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: Maria Guerra
Monroe County Technical Services

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0901-221	8MC5G	Computer	04/11/97	\$2137.00/\$0
0901-227	91DZW	Computer	06/20/97	\$2373.00/\$0
0901-229	91F00	Computer	06/20/97	\$2373.00/\$0
0901-256	DC0JS	Computer	02/19/98	\$1931.00/\$0
0901-257	DC0FN	Computer	02/19/98	\$2024.00/\$0
0901-287	28TRJ01	Computer	05/23/01	\$1126.00/\$0
1198 (0901-275)	H8GBS	Computer	01/06/99	\$1884.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: Debbie Frederick 9/22/05
DEBBIE FREDERICK

TECHNICAL SERVICES APPROVAL: _____

PRINT NAME: Lisa Druckemiller
LISA DRUCKEMILLER

MONROE COUNTY INVENTORY DELETION REQUEST

TO: D. SPEER, Property Clerk
Finance Department, Stop #8

FROM: JOE MEDALLION
DIRECTOR - U.K. OPERATIONS

DATE: _____

Monroe County		Asset	Date	Original &
I.D. Number	Serial Number	Description	Purchased	Est. Present Value
(1458) 0903-635	70828	1992 48" EXMARK MOWER	3/25/92	\$2396/0

Check appropriate line:

- ☐ APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS
☒ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF SAME
☐ APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY

REASON FOR REQUEST:

SEE GARAGE W.O. (ATTACHED). MOWER HAS BLOWN ENGINE.
13 YEAR OLD MACHINE IS NOT WORTH REPAIRING.
HAS BEEN REPLACED BY NEW EQUIPMENT (PO # 7088-
ATTACHED)

PREPARED BY:

Joe Medallion

DATE:

9/1/05

DIVISION DIRECTOR APPROVAL:

Joe Medallion
9/2/05

MONROE COUNTY INVENTORY DELETION REQUEST

AUG 29 2005

TO: DIVINA D. SPEER STOP #8

FROM: SOLID WASTE LONG KEY TRANSFER

PROPERTY CLERK, FINANCE DEPT.

DATE: 24 AUG 05

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
0977-070	N/A	IGLOO OIL RECYCLER	4/08/92	\$2,145/0

CHECK ONE (1) APPROPRIATE LINE BELOW:

 APPROVAL TO ADVERTISE FOR BIDS.
 X APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO:

REASON FOR REQUEST:

When incinerators were removed from the Cudjoe Transfer, this igloo was destroyed in the process.

PREPARED BY: Jack E. Bulger
PRINT NAME: Jack Bulger

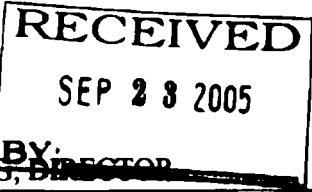
DATE: 8/23/05

DIVISION DIRECTOR APPROVAL: [Signature]

PRINT NAME: [Signature]

9/2/2005

**MONROE COUNTY
INVENTORY DELETION REQUEST**



TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

FROM: JOHN KING, DIRECTOR
FACILITIES MAINTENANCE

DATE: _____


M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1295 (0903-701)	950220996	Manitowac Ice Machine	11/08/94	\$2289.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

- ☐ XXXX APPROVAL TO ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Broken – Beyond economical repair

APPROVED BY: 
PRINT NAME JOHN KING

DATE: 9-16-05

DIVISION DIRECTOR APPROVAL: 
PRINT NAME DENT PIERCE
9/22/05

256
9/22/05
9

**MONROE COUNTY
INVENTORY DELETION REQUEST**

RECEIVED

SEP 28 2005

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

FROM: PETER LUBERTY
Fire & Rescue

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
14130222	749ASY0120	Radio	01/27/93	\$1273.35/\$0
1440-156	55083	Hurst Cutter	05/01/94	\$2353.00/\$0
1440-157	na	Airbag	05/01/94	\$1495.00/\$0
1440-196	751ASC0256	Radio	04/29/94	\$1067.93

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX| APPROVAL TO ADVERTISE FOR BIDS

APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Mostly broken – Beyond economical repair – Old - Obsolete

APPROVED BY: Pete Lubert
PRINT NAME PETE LUBERT

DATE: 9/14/05

DIVISION DIRECTOR APPROVAL: Clark Martin
PRINT NAME CLARK MARTIN

**MONROE COUNTY
INVENTORY DELETION REQUEST**



TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: PETER LUBERT
FIRE & RESCUE

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
14130223	749ASY0121	Radio	1/27/93	\$1273.35/\$0
1431-306	na	Hose Reel	9/23/96	\$2255.40/\$0
1434-195	na	Air Bag	4/22/94	\$1495.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Mostly broken – Beyond economical repair

APPROVED BY: _____

PRINT NAME PETE LUBERT

DATE: _____

9/8/05

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME

CLARK MARTIN

MONROE COUNTY INVENTORY DELETION REQUEST

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

FROM: A. ROMERO - MC Asst. FM

DATE: 9.12.05

RECEIVED

SEP 14 2005

M.C. I.D. Number	Serial Number	BY: <u>Asset</u> Description	Date Purchased	Original & Est. Present Value
1415.063	NK 274102	ULTRALITE II W/ CASE + AIR CYL.	6/24/92	1343 ⁰⁰ /

CHECK ONE (1) APPROPRIATE LINE BELOW:

X APPROVAL TO ADVERTISE FOR BIDS.
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Air Pack was traded in for upgraded Air Packs.

PREPARED BY: A. ROMERO
PRINT NAME

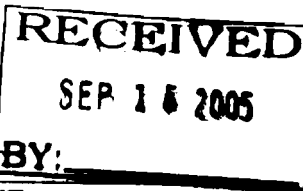
DATE: 9.12.05

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME

Clark Martin
CLARK MARTIN

**MONROE COUNTY
INVENTORY DELETION REQUEST**



TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.
DATE: _____

FROM: PETER LUBERT **BY:** _____
FIRE & RESCUE

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1415-048	151275	Canon Field Unit	9/28/90	1000.00/\$0
1425-182	na	Mitsubishi TV	3/29/94	\$1400.00/\$0
1437-411	na	Waterous Pump	4/8/92	\$1923.00/\$0
1437-432	802426	Yamaha Generator	6/24/92	\$1163.88/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX| APPROVAL TO ADVERTISE FOR BIDS.

APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

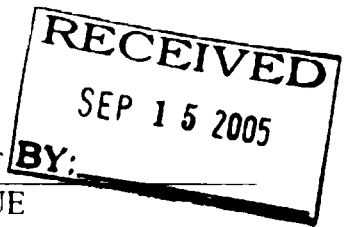
REASON FOR REQUEST:

Mostly broken – Beyond economical repair

APPROVED BY: Pete Lubert DATE: 9/8/05
PRINT NAME PETE LUBERT

DIVISION DIRECTOR APPROVAL: Clark Martin
PRINT NAME CLARK MARTIN

**MONROE COUNTY
INVENTORY DELETION REQUEST**



TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

FROM: PETER LUBERT **BY:** _____
FIRE & RESCUE

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1432-088	NA	Akron Deluge Monitor	1/18/84	\$2000.00/\$0
1432-149	28503	Extricator	9/27/79	\$1138.50/\$0
1432-191	na	Airbag	7/25/88	\$1895.00/\$0
1432-323	na	Combination Tool Kit	4/22/94	\$3562.50/\$0
1432-355	na	Pack Hammer	4/22/94	\$2195.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

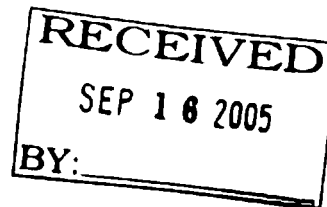
REASON FOR REQUEST:

Mostly broken – Beyond economical repair

APPROVED BY: Pete Lubert **DATE:** 9/8/05
PRINT NAME PETE LUBERT

DIVISION DIRECTOR/APPROVAL: Clark Martin
PRINT NAME CLARK MARTIN

**MONROE COUNTY
INVENTORY DELETION REQUEST**



TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: PETER LUBERT
FIRE & RESCUE


M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1438-329	na	Skid tank 500 gallon	10/30/90	\$1896.00/\$0
3210-220	60683	750 Waterpump	8/9/76	\$4337.51/\$0
3210B218	na	Rescue Tool	6/23/77	\$4950.90/\$0


CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXX **APPROVAL TO ADVERTISE FOR BIDS.**
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

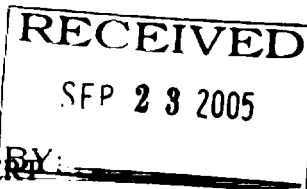
REASON FOR REQUEST:

Mostly broken – Beyond economical repair – Old - Obsolete

APPROVED BY:  **DATE:** 9/9/05
PRINT NAME PETE LUBERT

DIVISION DIRECTOR APPROVAL: 
PRINT NAME CLARK MARTIN

**MONROE COUNTY
INVENTORY DELETION REQUEST**



TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: PETER LUBERT
FIRE & RESCUE

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1426-198	355AUE2424	Radio	01/18/95	\$1042.66/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXX **APPROVAL TO ADVERTISE FOR BIDS.**
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Mostly broken – Beyond economical repair

APPROVED BY:

Pete Lubert
PRINT NAME PETE LUBERT

DATE:

9/14/05

DIVISION DIRECTOR APPROVAL:

PRINT NAME

Clark Martin
CLARK MARTIN

RECEIVED

SEP 23 2005

BY:

MONROE COUNTY

"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

22-05

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: Maria Guerra
Monroe County Technical Services

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2401-294	8151P	Dell Computer	01/27/97	\$2600.95/\$0
2401-341	17579	Dell Computer	07/28/99	\$1310.00/\$0
2401-369	92Y8801	Dell Computer	12/05/00	\$1263.00/\$0
2401-384	2Z5P751	Dell Computer	07/06/04	\$1295.58/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXX

APPROVAL TO ADVERTISE FOR BIDS.

APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

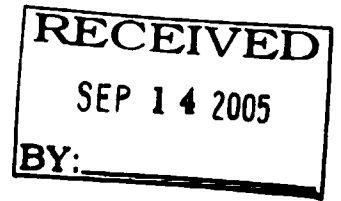
DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: DEBBIE FREDERICK

TECHNICAL SERVICES APPROVAL: _____

PRINT NAME: LISA DRUCKEMILLER

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST



TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: _____

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2466 (0201-219)	JPHF139575	HP Color Printer	9/30/99	\$5199.99/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXXX **APPROVAL TO ADVERTISE FOR BIDS.**
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

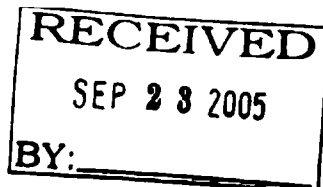
Broken - Beyond economical repair

DIVISION DIRECTOR APPROVAL:

PRINT NAME: DANNY KOLHAGE

TECHNICAL SERVICES APPROVAL:

PRINT NAME: LISA DRUCKEMILLER



MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: _____

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
4009 (0202-475)	7ZPV1617B18	Switch	2/3/99	\$2340.00/\$0
4017 (0202-532)	GPBY0	Computer	9/3/98	\$231.00/\$0
0202-532-001	GPBY0	Computer	9/3/98	\$1335.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXXX **APPROVAL TO ADVERTISE FOR BIDS.**

 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Broken - Beyond economical repair

DIVISION DIRECTOR APPROVAL:

PRINT NAME: DANNY BOLHAGE

TECHNICAL SERVICES APPROVAL:

PRINT NAME: LISA DRUCKEMILLER

**MONROE COUNTY
INVENTORY DELETION REQUEST**

RECEIVED SEP 23 2005 BY: _____

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: Peter Lubert
Fire & Rescue

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
4201 (141602-2)	017090	Battery Charger/Tester	04/16/91	\$1336.45/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXXX APPROVAL TO ADVERTISE FOR BIDS.
 APPROVAL TO REMOVE FROM INVENTORY.
 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

APPROVED BY: _____

PRINT NAME PETE LUBERT

DATE: _____

9/14/05

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME

CLARK MARTIN

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST



TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: _____

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2541 (0202-498)	GPBZ7	Computer	9/3/98	\$231.00/\$0
2541 (0202-498-001)	GPBZ7	Computer	11/10/98	\$1335.00/\$0
3072 (0202-534)	GD6DK	Computer	9/3/98	\$231.00/\$0
3072 (0202-534-001)	GD6DK	Computer	11/10/98	\$1394.00/\$0
3081	1227704	ADIC Tape Subsystem	9/30/99	\$5735.00/\$0
3085	USS92200687	Netserver	9/8/99	\$4399.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Broken - Beyond economical repair

DIVISION DIRECTOR APPROVAL:

PRINT NAME: DANNY KOLHAGE

TECHNICAL SERVICES APPROVAL:

PRINT NAME: LISA DRUCKEMILLER

fleet mgmt / New in fleet Ser.
maria guerra
9-27-05

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: Maria Guerra
Monroe County Technical Services

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0901-228	91DZZ	Dell Computer	06/20/97	\$2373.00/\$0
1209 (0901-288)	GLZLK01	Dell Computer	08/08/01	\$1058.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: Debbie Frederick
DEBBIE FREDERICK

TECHNICAL SERVICES APPROVAL: _____

PRINT NAME: Lisa Druckemiller
LISA DRUCKEMILLER

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: GARY MANFRE
TECHNICAL SERVICES

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2600-116	0016318362	Gateway Computer	11/12/99	\$2,049.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXXX **APPROVAL TO ADVERTISE FOR BIDS.**
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL:

PRINT NAME:

Thomas Willi
THOMAS WILLI

TECHNICAL SERVICES APPROVAL:

PRINT NAME:

JM Van Tassel
JIM VAN TASSEL

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: GARY MANFRE
TECHNICAL SERVICES

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2600-844	3495057	Microfilm Reader	02/09/94	\$1,780.24/\$0
2600-974	398263702	Dell Computer	09/09/02	\$1,029.61/\$0
2605-036	70DLH01	Dell Computer	05/15/01	\$1,058.00/\$0
2608-021	5YSHL	Dell Computer	04/01/96	\$3,016.06/\$0
2608-056	FC7QX	Dell Computer	07/07/98	\$1,917.00/\$0
2608-079	BM5RB	Dell Computer	02/03/98	\$1,965.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL:

PRINT NAME:

Thomas Willi
THOMAS WILLI

TECHNICAL SERVICES APPROVAL:

PRINT NAME:

Jim Vantassel
JIM VANTASSEL

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: GARY MANFRE
TECHNICAL SERVICES

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2600-874	1KH95	Dell Computer	07/28/99	\$1,301.00/\$0
2600-904	WTZG2	Dell Computer	09/30/99	\$2,684.00/\$0
2600-916	16318362	Gateway Server	11/19/99	\$3,540.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXXX **APPROVAL TO ADVERTISE FOR BIDS.**
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL:

PRINT NAME:

THOMAS WILLI

TECHNICAL SERVICES APPROVAL:

PRINT NAME:

JIM VAN TASSEL

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: GARY MANFRE
TECHNICAL SERVICES

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2608-081	BM5S7	Dell Computer	02/03/98	\$1,965.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW.

XXXXX APPROVAL TO ADVERTISE FOR BIDS.

 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: THOMAS WILLI

TECHNICAL SERVICES APPROVAL: _____

PRINT NAME: JIM VAN TASSEL

MONROE COUNTY INVENTORY DELETION REQUEST

TO: DAVINA D. SPEER

FROM: Monroe County Tax Collector

PROPERTY CLERK, FINANCE DEPT.

DATE: September. 16, 2005

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
<u>4991</u> 500-878	MM6022104S	Computer (Leo) w/	6/10/97	\$2132.27/ 0.00
<u>1083</u> 500-773	0222274509	Validator (NCR)	9/10/93	\$2522.00/0.00
<u>1074</u> 500-857	CAA07712	Printer(LP01) Printek	3/08/95	\$3894.00/0.00

CHECK APPROPRIATE LINE BELOW:

XXX APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
 _____ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 _____ APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

Old & to costly to repair.

PREPARED BY: Donald L. Gates

DATE: September. 16, 2005

DIVISION DIRECTOR APPROVAL:

PRINT NAME: Danise D. Henriquez, CPC
Monroe County Tax Collector

MONROE COUNTY INVENTORY DELETION REQUEST

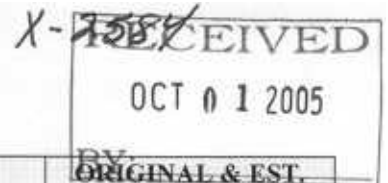
JUL 22 2005

TO: DIVINA D. SPEER STOP #8

FROM: Michelle Lee

PROPERTY CLERK, FINANCE DEPT.

DATE: 7-20-05



M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	BY: ORIGINAL & EST. PRESENT VALUE
⁴⁴⁹⁰ 1001586	55PL 601	Dell Laptop	12/00	or = 2559 Pres = 639.75
		(Geo. Ganett's OLD laptop)		
		marathon		
³⁸⁵⁰ 1001596	6YK BW01	Dell Computer	09/01	or. 1,866- Pres = 746.40
		(Jason King's		
		Old Computer	P.K. - recently replaced	

CHECK ONE (1) APPROPRIATE LINE BELOW:



APPROVAL TO ADVERTISE FOR BIDS.

APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: _____

REASON FOR REQUEST:



Does not work, extremely outdated

PREPARED BY: M. Lee

DATE: 7-20-05

PRINT NAME: Michelle Lee

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: _____

Tim McGarry
7-21-05

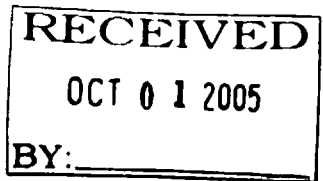
Lisa Druckemiller

LISA DRUCKEMILLER

Dr. Frederick 9/30/05

Technical Services

Division Director



MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: Maria Guerra
Monroe County Technical Services

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1401-591 (4595)	10QTD01	Dell Computer	5/15/01	\$1052.00/\$0
1401-604 (4596)	476771103	Howard Computer	3/6/03	\$1875.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX **APPROVAL TO ADVERTISE FOR BIDS.**

APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL:

PRINT NAME: Debbie Frederick 9/30/05

DEBBIE FREDERICK

TECHNICAL SERVICES APPROVAL:

PRINT NAME: Lisa Druckemiller

LISA DRUCKEMILLER